

The Solar Chemicals Network

Scientific Exchange/Collaboration Award

Information and Application Form

Awards are made three-monthly with **closing dates in October, January, April and July** our last call will be **October 2025**. Awards are open to UK based Solar Chemicals Network Members (see website for joining).

**Assessment criteria:** We will assess your application on the following criteria (1) Suitability/quality of the planned collaboration within the field of Solar Chemicals, and likelihood of enabling a future programme of work (2) Value for money of the proposed activity (3) Career stage of the applicant with Early Career Researchers prioritised (3) The availability of alternative resources (to facilitate under-resourced groups access), (4) Past awards to the same individual. **Applications must include a definitive end date which should be before February 2026.**

**Awards will cover costs for:**

* Travel to enable partners to develop the proposed project (using public transport)
* Accommodation
* A MAXIMUM of £3000 can be awarded, but the value of the award requested needs full justification**.**

**Awards will not cover:**

* Subsistence
* Travel using a personal vehicle.
* Research consumables/costs for e.g. chemicals

**NOTES:**

Expenses will be paid retrospectively and will be refunded by the University of Liverpool. You MUST keep and provide all receipts for your claim. **Submission of claim MUST be no later than two months after the costs has been incurred.**

**The final date for any claim to SCN must be made no later than Monday 23rd February 2026, after which we cannot refund your claim.**

You cannot apply retrospectively - the collaboration period you wish to be funded for must take place after the deadline for your award application.

**Only an individual can claim expenses, we cannot refund your University or Institute**. (Note of explanation for this: UK higher education institutions are not allowed to transfer funds between themselves without an official contract being in place, which takes many months).

If more than one applicant is claiming regarding a collaboration, separate forms must be completed for each person taking part, and the applicant’s names clearly shown in the receipts. Only those named in the application can claim a refund.

Applicants must be based at a UK higher education institute.

Successful applicants will be required to provide a short report on the outcomes of the collaboration to be shared our SCN website and/or newsletter. We will also require an update of any new projects arising as a result of the collaboration award to enable our reporting to EPSRC.

**To apply read the rules and notes above carefully and complete the**

**application form below**

**Send your application to:** [**scn@liverpool.ac.uk**](mailto:scn@liverpool.ac.uk)

**By 29th April 2025**

**\*NOTE: The Solar Chemicals Network cannot be involved in providing any documentation for visa applications; this will be the responsibility of the applicant and their institute.**

**Application Form: Collaboration Activities**

**Your details:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Name of Institute or University:** |  |
| **Job Title:** |  |
| **Address:** |  |
| **E-mail (academic e-mail address):** |  |
| **Telephone:** |  |

**Planned Collaboration:**

*Please expand boxes as required.*

|  |  |
| --- | --- |
| **Names and affiliations of collaborating partners:** |  |
| **Proposed time-period for spend (also provide a definitive end date):** |  |
| **Project title:** |  |
| **Summary of planned collaboration:**  *Maximum of 250 words.* |  |
| **Value of award requested:** |  |
| **Justification of costs requested:** |  |
| **Case for Support:**  *Please address each criteria. Expand boxes as required up to maximum of 250 words for each section.* | |
| (1) Suitability/quality of the planned collaboration within the field of Solar Chemicals, and likelihood of enabling a future programme of work) |  |
| (2) Value for money of the proposed activity |  |
| (3) Career stage of the applicant with Early Career Researchers prioritised |  |
| (4) The availability of alternative resources (to facilitate under-resourced groups access |  |
| (5) Past awards to the same individual. |  |